

# Village Charter Academy

## Board Minutes

September 24, 2016

9:00 a.m.-12:00 p.m.

Village Charter Academy, Room 12  
7357 Jordan Ave.  
Canoga Park, CA, 91303

### I. Call To Order- 9:14

### II. Roll Call

	Present	Absent
Diane Pritchard	<u>  x  </u>	<u>          </u>
Michael Heatherton	<u>  x  </u>	<u>          </u>
Cheryl Sanders	<u>  x  </u>	<u>          </u>
Susan Pritchard-Musone	<u>          </u>	<u>  x  </u>
Elayne Berg-Wilion	<u>  x  </u>	<u>          </u>
Jirusha Olsen	<u>          </u>	<u>  x  </u>
Brandee Hemmer	<u>  x  </u>	<u>          </u>

### III. Public Comment-

“The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

**IV. Approval Of Minutes:** Motion to approve minutes from August 27, 2016 by Heatherton, 2<sup>nd</sup> by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	

### V. Report

#### Committee Reports-

**Community Partnership-**Board was updated on upcoming fundraising being done: Jamba Juice Card, Chef’s Night Out, Fundraising table at fall festival, Holiday Smencils, etc.

**Academic Excellence-** Board was updated on committee goals such as analyzing data and intervention strategies.

**Fiscal Advisory-** Board was updated on Fiscal Committee meeting. Committee recommended acceptance of fiscal presentation.

#### Directors Report

- i. Enrollment/Demographics-252 (8 non ada)
- ii. Calendar of Events- Sept. 30 Student Recognition Assembly
- iii. School Activities and Fundraisers- Leadership Jamba Juice Fundraiser, Healthy Habits, Carrousel Uniform Sale, Great Quake Drill, Home School Connection Night
- iv. School Programs- Professional Development-On Point Demo Lessons for Technology, Safe School Plan
- v. Academic Assessments and Reports- DIBELS Beginning of the Year Benchmark, First Progress Reports
- vi. Facilities- Replaced AC unit it room 8, Treating grass during fall break

### VI. LAUSD Compliance Monitoring

1. Board was updated that mandated trainings had been completed and the status of the NCLB roster. The Roster will be brought to the next meeting.
2. EL Certification Form was reviewed by the board and will be submitted to the district.

### VII. Policy Review, New Agenda Items for Discussion and Possible Action

1. Motion to approve All Day Kindergarten Resolution by Berg-Wilion, 2<sup>nd</sup> Heatherton, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	

2. The board was updated in the facilities negotiating process and the modules.

3. The board continued with Strategic Planning discussion. A strategic planning meeting will be scheduled on November 19<sup>th</sup> from 9:00 a.m.- 11:00 a.m.
4. Motion to approve applying for WASC Accreditation by Sanders, 2<sup>nd</sup> by Hemmer, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	

5. Motion to approve revised of Fiscal Policies Berg-Wilion, 2<sup>nd</sup> Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	Not Present	

### VIII. Budget Report

1. Budget Presentation by Ed Tec.
  - a. Motion to approve budget presentation, check register, and credit card statement by Sanders, 2<sup>nd</sup> by Berg-Wilion, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	

### VIII. Meeting adjournment

- Motion to adjourn meeting by Heatherton, 2<sup>nd</sup> by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	